

**2017 Continuing Education Class Enrollment Agreement**  
**Instructor: Dianna Brouters, College of Real Estate, Inc.**  
**Provider: Spartanburg Association of REALTORS® (SAR) (118)**  
**225 N. Pine St., P.O. Box 5414, Spartanburg, S.C. 29304**

**Please print**

Name on Real Estate License \_\_\_\_\_ Real Estate License # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Real Estate Firm \_\_\_\_\_ Phone No. \_\_\_\_\_ Email address \_\_\_\_\_

**Tuition Fees Per Class:** \$50.00 for SAR Members; \$60.00 for REALTOR® Members of another Association of REALTORS®; \$75.00 for All Non-REALTOR® Members, which includes all course materials and is payable two business days before the class date. Individuals who register the day before or day of class will be assessed an additional \$10.00 administrative fee. Above fees apply for continuing education classes only. Tuition fee must accompany registration.

**Class conduct:** All phones are to be turned off during classroom hours. The instructor has the right to have any disruptive student removed from the class.

**Certificates:** Upon successful completion of the class, students will be provided a certificate of completion.

**All Transfers/Cancellations:** Must be submitted on the [CE Transfer/Cancellation Form](#) and received in the Association office at least two (2) business days prior to the event. A \$10.00 administrative fee will be charged per class cancellation or transfer. Any refunds will be issued within fourteen business days. Telephone cancellations/transfers will not be accepted. Should you have questions concerning transfers/cancellations please contact the Association office at 583-3679.

**No Show or Late Cancellations** – No refunds will be given.

**Attendance Policy** – Any student arriving more than 10 minutes after the course begins will not be issued a certificate of completion. Any student who does not stay for the entire class or who takes excessive breaks will not be issued a certificate of completion.

**Class Cancellation by Provider:** The Provider reserves the right to cancel or postpone classes due to low pre-registration or weather emergencies. If this occurs, you will be notified and offered a choice of a full refund or a free transfer to another class of comparable price offered by SAR.

Our classes are offered to anyone regardless of race, color, religion, sex, national origin, familial status or handicap. If you need special accommodations, please notify us at enrollment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Required for registration)

Please fill out and send this registration along with your payment to: Spartanburg Association of REALTORS®, P.O. Box 5414, Spartanburg, S.C. 29304. If paying by check make it payable to SAR.

Payment Method: Check \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Amount Paid/Charged \$ \_\_\_\_\_

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

Class Name: \_\_\_\_\_ Class Date: \_\_\_\_\_

Class Name: \_\_\_\_\_ Class Date: \_\_\_\_\_

**If registering for more than one class multiply the number of classes times the tuition fee.**  
**Refer to Page 2 for Classes being offered.**

**Spartanburg Association of REALTORS, Inc**  
**225 North Pine Street, P.O. Box 5414 (29304)**  
**Spartanburg, S.C. 29302**  
**Phone: (864) 583-3679 Fax: (864) 583-1177**  
**Email: [jodi@spartanburgrealtors.com](mailto:jodi@spartanburgrealtors.com)**

### **2017 SAR Continuing Education Class Schedule**

**Each class being offered is 4 hours and will be held at the Spartanburg Association office.**

- Jan. 23 – 8:30am-12:30pm – 4 Hrs. Core – TRID Safely in a Flood of Disclosures (CEC2632)**
- Mar. 6 – 8:30am-12:30pm – 4 Hrs. Elective – South Carolina Real Estate Contracts (CEE1719)**
- Mar. 6 – 1:30pm-5:30pm – 4 Hrs. Core – TRID Safely in a Flood of Disclosures (CEC2632)**
- Mar. 28 – 8:30am-12:30pm – 4 Hrs. Core – TRID Safely in a Flood of Disclosures (CEC2632)**
- Mar. 28 – 1:30pm-5:30pm – 4 Hrs. Elective (2.5 Hrs. Code of Ethics) - The Law Vs. The Code (CEE2528)**
- May 30 – 8:30am-12:30pm – 4 Hrs. Core - TRID Safely in a Flood of Disclosures (CEC2632)**
- May 30 – 1:30m-5:30pm – 4 Hrs. Elective – Putting the “P” in Professionalism (CEE2677)**
- Jun. 19 – 8:30am-12:30pm - 4 Hrs. Elective – License Law 2017 (CEE2676)**
- Sept. 19 – 8:30am-12:30pm - 4 Hrs. Elective – BIC Duties and Responsibilities Mandatory Course (CEE2675)**
- Sept. 19 – 1:30am-5:30pm – 4 Hrs. Core – TRID Safely in a Flood of Disclosures (CEC2632)**

**Reminder to our SAR REALTORS® Who Gave \$100+ to RPAC in 2016 -** If you contributed at least \$100 to RPAC in 2016, you are eligible to attend one 4 hour (core or elective) continuing education class provided by SAR at no charge. **Class is non-transferable, cannot be an online class and only valid on SAR classes offered before May 31, 2017.** If you are eligible and would like to take advantage of your free CE class, complete the registration form and return it to the Association office. **Do not register online or you will be charged a registration fee!**